



SHAWNEE DEVELOPMENT COUNCIL, INC.

530 West Washington St. - P. O. Box 298 - Karnak, IL 62956-0298

Phone: (618) 634-2201 - Fax: (618) 634-9551

www.shawneedevelopment.org

EMPLOYMENT OPPORTUNITY

SHAWNEE DEVELOPMENT COUNCIL, INC.

Is now accepting applications for the following:

MAINTENANCE/JANITORIAL

\$5,824.00-\$7072.00

Shawnee Development Council, Inc. is seeking applicants for a Maintenance/Janitorial position for the office in Karnak, Illinois. Candidates must be able to work well without supervision. Must be trustworthy and reliable. Be willing to work part-time and other than regular hours when needed. Responsible for all janitorial duties outlined for the maintenance of central office building. All other duties as assigned for the promotion of the Agency Mission.

Interested persons should complete and mail an application to: Shawnee Development Council, Inc., P. O. Box 298, Karnak, IL 62956 Attn: Personnel Department. Applications may be obtained from any SDC County Outreach office or by calling the Administrative Office at (618) 634-2201. All applications will be accepted until position is filled. Send applications to Shawnee Development Council, Inc. PO Box 298, Karnak IL 62956 attention Crystal West, HR.

Shawnee Development Council, Inc. is an Equal Opportunity Employer.

Distribution Instructions:

Run: - In-House: Administrative Office; all county offices Authorized

Signature:  Date: 3/18/2024

Affiliations

IACAA

ILLINOIS ASSOCIATION OF
COMMUNITY ACTION AGENCIES



Shawnee Development Council, Inc. is an equal opportunity provider and employer
Serving Alexander, Hardin, Johnson, Massac, Pope, Pulaski and Union Counties

